



Carnforth
High School

Homework Policy



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Confidence Purpose Respect

Rationale

Through consultation with subject areas, this policy aims to ensure that through the use of independent study outside of the classroom, our students are getting the best learning experience to enable them to fulfil their potential and make maximum progress towards their external exams.

Homework is set within departments, dependent on the needs of the subject area, and each subject will have a minimum expectation of what learning should take place outside the classroom. Homework needs to be manageable, purposeful and must play a role within the schemes of learning that the students are studying for each subject.

The Setting of Homework

Homework must be set through the Epraise software, which each student has access to. Staff must log the homework in a timely manner, ensuring that the set and due date allows adequate time for completion, and for students to seek support with the tasks.

When logging activities, staff should record an outline of the task, the purpose of the homework, and sources of support that the students can access should they require it.

When setting homework, staff must consider any potential barriers that students may face in completing homework. To help students overcome these barriers, such as lack of access to ICT, resources such as paper, etc. we have a whole school homework club which runs from 3.30pm – 4.30pm every Monday, Wednesday and Thursday. This is staffed so that students can ask for help and support, and has access to a printer and computers. Students need to be encouraged to attend this club, especially if they are experiencing barriers to completing homework at home.

Non-Completion of Homework

When staff collect homework they will keep a record of students who have failed to complete it. If a child has a genuine reason for non-completion of homework they need to bring a note from home, or alternatively a parent/guardian can contact school. In these circumstances staff are expected to give the child an adequate extension to complete the work.

For general non-completion by the deadline, staff have two options available to them: they can place the child in a lunch time support session for homework, or they can place them in an after school support session for homework.

Lunch Time Support

Attendance is compulsory. This will be held in the subject area. Students will be expected to stay to complete their homework in the subject area, with 1.10pm being the latest they will be asked to stay. In this support session it is expected that the child will complete the missing homework.

Staff must set the compulsory session through Epraise, in the same way that a detention is set. There is an intervention called 'Lunch Time Homework Support' to select. You will need to select the next available date. Students must be verbally informed of the date and location of the support session prior to the session. This must also be added to the comments section on Epraise so the child and parent/guardian can see this on their Epraise account.

After School Support

Attendance is compulsory. This will be held in the subject area, or alternatively staff can escort students to homework club on a Monday, Wednesday or Thursday with the work that is to be completed, start the child off and then leave them with the member of staff who is scheduled to supervise the club. The latest a student will be asked to stay at homework support is 4.00pm. It is expected that the child will complete the missing homework.

Staff must set the compulsory session through Epraise, in the same way that a detention is set. There is an intervention called 'Afterschool Homework Support' to select. You will need to select the next available date. Students must be verbally informed of the date and location of the support session prior to the session. This must also be added to the comments section on Epraise so the child and parent/guardian can see this on their Epraise account. Please be aware that there is a 48-hour restriction for issuing an after school session.

Contacting Home

It is excellent practice to keep parents/guardians informed for failure to complete homework. If a child misses homework more than once in a half term, staff are expected to contact home and log the contact on Epraise. The contact can be in the form of email, text message, phone call or a letter posted home.

Failure to Attend Homework Support

Students who fail to attend the lunch time and after school detentions for homework will then be escalated to an SLT detention as refusal to engage in the support offered for homework is considered a negative behaviour. Failure to attend the SLT/Pastoral detention will be escalated to an AM session in internal suspension. The subject staff are responsible for escalating non attendance to an SLT/Pastoral detention. It is important that the subject staff check the child was in school on the date of the support session before escalating the sanction.

Subject areas will be able to check the internal suspension lists on a daily basis and provide additional work for students to complete to compensate for the missing homework.

Homework Report

Students who are repeatedly being raised for homework concerns at SLT/Pastoral level may be placed on a homework report.

If a child is placed on homework report, the Year Leader will contact home to discuss concerns with the parent/guardian of the child who has been flagged. The child's Year Leader will also discuss the issue with the child's form tutor. The child will be placed on the monitoring report for a minimum of two weeks. In this time, they will be expected to attend at least two sessions of homework club per week. This will be organised and monitored by the Year Leader or the Form Tutor. Failure to attend the homework club as agreed with parent/guardian will result in the child being placed in SLT/Pastoral detention after school where they will then be escorted to the homework club.

Students who are placed on homework report will also be restricted from taking part in the rewards celebration events that term.